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1. The Academic Quality and Standards Committee is a governance committee established by the Academic Board under the **B**n **2**.

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2. The purpose of the Academic Quality and Standards Committee is to provide recommendations to Academic Board on institutional standards for academic quality, admissions and student outcomes

## Characteristic

5. The primary responsibilities of the Academic Quality and Standards Committee are to:

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- m. one HDR student
- n. one postgraduate coursework student;o. one undergraduate coursework student; andp. other members as required.
- 7. The position of Chair will be held by the Deputy Vice-Chancellor, Academic. The position of Deputy Chair will be held by the Pro Vice-Chancellor, Education.
- 8. The student members (

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16. The Academic Quality and Standards Committee may report to the Academic Board or Vice-Chancellor on any matter it deems of sufficient importance to do so.

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- 17. The Academic Quality and Standards Committee will typically meet at least six times per year. The agenda should be circulated to members one week in advance of the meeting date.
- 18. The Chair is required to call a meeting if asked to do so by the Academic Board or the Vice-Chancellor and may determine whether a meeting is required if requested by another Academic Quality and Standards Committee member.
- 19. The Academic Quality and Standards Committee Annual Workplan, including meeting dates and

- 27. Where a vote is required, a decision of the Committee is considered valid if a majority of the members present agree to the proposed recommendation.
- 28. Circulating resolutions require support from two-thirds of the Academic Quality and Standards Committee membership, evidenced by the members' signatures, which may include electronic signatures, or email confirmation sent from an authorised email account.
- 29. Once made, whether unanimously or by a majority, a decision shall be collective and communicated as a decision of the Committee.

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- 30. The Academic Quality and Standards Committee will assess its performance annually with respect to the Academic Quality and Standards Committee's purpose and functions.
- 31. The Academic Board will review the Academic Quality and Standards Committee Charter on a biennial basis.

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