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1. The Academic Quality and Standards Committee is a governance committee established by the Academic Board under the **B**n **2**.

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2. The purpose of the Academic Quality and Standards Committee is to provide recommendations to Academic Board on institutional standards for academic quality, admissions and student outcomes

Characteristic

5. The primary responsibilities of the Academic Quality and Standards Committee are to:

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- m. one HDR student
- n. one postgraduate coursework student;o. one undergraduate coursework student; andp. other members as required.
- 7. The position of Chair will be held by the Deputy Vice-Chancellor, Academic. The position of Deputy Chair will be held by the Pro Vice-Chancellor, Education.
- 8. The student members (

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16. The Academic Quality and Standards Committee may report to the Academic Board or Vice-Chancellor on any matter it deems of sufficient importance to do so.

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- 17. The Academic Quality and Standards Committee will typically meet at least six times per year. The agenda should be circulated to members one week in advance of the meeting date.
- 18. The Chair is required to call a meeting if asked to do so by the Academic Board or the Vice-Chancellor and may determine whether a meeting is required if requested by another Academic Quality and Standards Committee member.
- 19. The Academic Quality and Standards Committee Annual Workplan, including meeting dates and

- 27. Where a vote is required, a decision of the Committee is considered valid if a majority of the members present agree to the proposed recommendation.
- 28. Circulating resolutions require support from two-thirds of the Academic Quality and Standards Committee membership, evidenced by the members' signatures, which may include electronic signatures, or email confirmation sent from an authorised email account.
- 29. Once made, whether unanimously or by a majority, a decision shall be collective and communicated as a decision of the Committee.

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- 30. The Academic Quality and Standards Committee will assess its performance annually with respect to the Academic Quality and Standards Committee's purpose and functions.
- 31. The Academic Board will review the Academic Quality and Standards Committee Charter on a biennial basis.

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